

BAY PRIMARY SCHOOL

JUNIOR CAMPUS (Grade R – 4)

10th Ave cul de sac Fish Hoek 7975

Tel: 021 782 2065 – Fax: 021 782 3769

SENIOR CAMPUS (Grade 5 – 7)

Clairvaux Road Kalk Bay 7975

Tel: 021 788 4660 – Fax: 021 788 5385

Email: secretary@bayprimary.co.za



APPLICATION FOR ADMISSION - 2020

DETAILS OF LEARNER:

SURNAME:		Initials:		
First names:		Gender:	MALE	FEMALE
Preferred name, if different to first name above:				

ADDRESS AND CONTACT DETAILS OF LEARNER:

Physical address:				
	Postal code:			

OTHER PERSONAL DETAILS OF LEARNER:

Identity number:		Birth date:		
Home language:		Nationality:		
Date of arrival in SA:		SA Citizenship:	Yes	No

Name of current school & address:				
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Current/Proposed Grade:				
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Siblings in this school	Name:	Grade:	House:	
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	Name:	Grade:	House:	
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Siblings in other schools				
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Name:		School:		Grade:	
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Name:		School:		Grade:	
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MEDICAL DETAILS OF LEARNER

Doctor's Name:				
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Practice Phone no:				
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Cell number:				
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EMERGENCY CONTACT (other than parents):

Name:		Tel. number:		
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Relationship to learner:		Cell number:		
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MEDICAL HISTORY OF LEARNER

Allergies:				
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Routine medication:				
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Recent injuries:				
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Previous operations:				
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Existing medical problems:	e.g.: asthma, epilepsy etc.			
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Please indicate any appropriate information below. Failure to do so may result in your application being withdrawn:

Learning disabilities:				
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Social disabilities:				
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NON CITIZENS ONLY

Nationality		Passport No:		
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Type of Permit:		Expiry Date of Permit:		
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MEDICAL AID DETAILS			
Member's Name:		Medical Aid: eg Fedhealth	
Membership number:		Specific Plan: eg Maxima	

CORRESPONDENCE			
Please indicate who is to receive the school report.	Parent 1	Parent 2	Guardian/Sponsor
Please indicate who is to receive the fees account.	Parent 1	Parent 2	Guardian/Sponsor
WHO DOES THE LEARNER RESIDE WITH?			
Father	Mother	Guardian	Grandparent
		Sponsor	Other

DETAILS OF BIOLOGICAL FATHER / LEGAL GUARDIAN - 1				
SURNAME:		Title:		
FIRST NAMES:				
Identity number:	e-mail:			
e-mail:				
Marital status:	Married:	Divorced:	Single Parent	Re-married
If re-married, complete parent 3 details				
Home phone number:		Cell number:		
Business number:		Fax number:		
Physical address:				
		Postal code:		
Postal address: (If different to above)				
Name of Employer:				
Occupation:				

DETAILS OF BIOLOGICAL MOTHER / LEGAL GUARDIAN - 2				
SURNAME:		Title:		
FIRST NAMES:				
Identity number:	e-mail:			
e-mail:				
Marital status:	Married:	Divorced:	Single Parent	Re-married
If re-married, complete parent 4 details				
Home phone number:		Cell number:		
Business number:		Fax number:		
Physical address:				
		Postal code:		
Postal address: (If different to above)				
Name of Employer:				
Occupation:				

HOW MARRIED?				
Ante-Nuptial Contract	Community of Property	Customary	Hindu/Moslem	Other

DETAILS OF Parent 3			
SURNAME:		Title:	
FIRST NAMES:			
Identity number:		e-mail:	
Home phone number:		Cell number:	
Business number:		Fax number:	
Physical address:			
		Postal code:	
Postal address: If different to above:			
Name of Employer:			
Occupation:			
DETAILS OF PARENT 3			
Adoptive	Step Parent	Foster Parent	Other - Define
DETAILS OF GUARDIAN/SPONSOR/OTHER – If this person is to be responsible for school fees <u>ALL</u> details must be given.			
SURNAME:			
FIRST NAMES:			
Identity number:		e-mail:	
Marital status:	Married:		Divorced:
	Single parent:		Re-married:
Home phone number:		Cell number:	
Business number:		Fax number:	
Physical address:			
		Postal code:	
Postal address:(If different to above)			
Name of Employer:			
Occupation:			

Unless you at any time instruct the school expressly and in writing to the contrary, your consent is given for the school to:

- a) collect, store and process information about you and any third party or divorced or separated parent responsible for payment of any or all amounts owing in school fees;
- b) collect, store and process names, contact details and information relating to yourself and your child, and to such information being made available to other parents/guardians, staff or responsible persons engaged or authorised by the school for school-related purposes to the extent required for the purpose of managing relationships between the School, parents/guardians, and current learners as well as providing references and communicating with the body of former learners;
- c) include photographs, with or without name, of your child in school publications, or in press releases to celebrate the School's or your child's activities, achievements or successes;
- d) supply information and a reference in respect of your child to any educational institution which you propose your child may attend. We will take care to ensure that all information that is supplied relating to your child is accurate and any opinion given on his/her ability, aptitude and character is fair. However, the school cannot be liable for any loss you or your child is alleged to have suffered resulting from opinions reasonably given, or correct statements of fact contained, in any reference or report given by us; and
- e) The school may not distribute or otherwise publish any of your personal information in its possession, unless you give your consent, in writing, to the school that it may do so. Should this be the case, the school may only distribute or otherwise publish the information specified in your consent to the people and for the purpose stated in your written consent.

SCHOOL FEES – Bay Primary guidelines

1. I/We hereby apply to have the child whose name appears on this form as a learner at BAY PRIMARY SCHOOL.
2. I/We hereby certify that I/we are the biological/adoptive parents and that I/we have legal custody and/or legal guardianship in respect of the above - named learner.
3. I/We take note and understand the School Fee Structure and payment terms: as approved at our annual AGM.
 - a) Annually in advance – we have a discount structure if paid by the 15th of February.
 - b) Monthly in advance – February to November
 - c) The payment options are: **DEBIT ORDER / E.F.T / DIRECT DEPOSIT / CREDIT CARD FACILITIES AVAILABLE**

- d) **If accounts are in arrears by one instalment then the full amount becomes due and payable immediately.**
 - e) Biological/adoptive parents are jointly and severally liable for the payment of the school fees irrespective of their marital status.
 - f) In the event of non-payment of school fees the school will institute legal action against both parents irrespective of maintenance and court orders which may exist between the parties.
 - g) In terms of Section 39 of the South African Schools Act, parents are liable to pay compulsory school fees. **This is a statutory obligation.**
 - h) In terms of Section 40 and 41 of the South African Schools Act, the school may enforce the payment of these compulsory fees.
 - i) In the event of the school having to take legal action for the recovery of school fees, all legal costs, including attorney/client fees and collection costs incurred by the school will be charged to the parent's account. Account details will be forwarded to our collection agency.
 - j) If parent/s fail to meet their school fee obligations the school may record the parent/s non-performance with a bureau.
4. I/We undertake to give **1 MONTHS notice** in writing of any intention to remove my/our child from the school and furthermore to return any books and/or equipment belonging to the school which our child may have.
 5. The school may hold and process by computer or otherwise, any information obtained about parents as a result of their liability for payment of school fees.
 6. The signatory hereto hereby chooses domicillium citandi et executandi as indicated below. **In the event of a change of address, parents are to notify the school in writing.**

ADDRESS: The signatory hereto hereby chooses domicillium citandi et executandi (official address)

as:

7. The above is valid from the day on which it is signed by the parent/guardian to the day on which the learner officially leaves the school.

DECLARATION: PARENT 1

Ihereby declare that the information which I have recorded in this form is true and correct and by my signature below, I give the Chairman of the School Governing Body or his designate, permission to check and confirm any of the details or documents given by me. I understand that should any of the information supplied is found to be false; action may be taken against me. (Signature of one parent binds both)

Signed on this day of 20.....

.....
SIGNATURE

DECLARATION: PARENT 2

Ihereby declare that the information which I have recorded in this form is true and correct and by my signature below, I give the Chairman of the School Governing Body or his designate, permission to check and confirm any of the details or documents given by me. I understand that should any of the information supplied is found to be false; action may be taken against me. (Signature of one parent binds both)

Signed on this day of 20.....

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SIGNATURE